**Dalhousie Science Society Council Meeting**

March 20rd 2018, 7:00 pm-Council Chambers Student Union Building

Chair: Kasey Moss

The Dalhousie Science Society acknowledges that Dalhousie University and

the Dalhousie Student Union Building are located on traditional, unceded and

unsurrendered Mi’kma’ki territory. The Dalhousie Science Society seeks to

honour the relational treaty process in its programming, events, and

meetings.

1. **Roll Call**
2. **Acceptance of the Agenda;**

**-**Motion to remove article 7 (Amendments to the constitution), as it is already in New Business by Adele, second by Isaac, passed

- Motion to remove Kasey’s notes from the Constitutional Amendments (a. change 15 to 13 and delete highlighted c change 20 to 22 ) by Adele, second by Mel, passed

Motion to accept by Mel, second by Katie, passed

1. **Acceptance of the minutes;**

* Motion to accept the minutes by Isaac, second by Raph, passed

1. **Communications Received;**

* Isaac is here as a proxy

1. **New Business;**
   1. Council Awards

* Insightful perspectives: Katie MacLellan
* Helping Hand: Sean Wang
* Council Leadership: Vhibu
* Rising Stars: Arlene Jiang and Alex Oprea
  1. Constitutional Amendments (See supporting documents)

5.3

Whereas the constitution does not currently require counselors to submit a turnover document or attend training

Be it resolved that article 5.3 b includes the following:

submit a turnover letter to their successor

vi. Attend a councilor training session provided by the society executive

5.4

Whereas 5.4 C currently states:

* Each Constituent Society must have one (1) representative present at each Council
* meeting. If a society misses two (2) Council Meetings without (2) reps, then the Finance and Grants Committee must vote if said society loses 10% of their semesters disbursements as per Article ???.

Be it resolved that the question marks be replaced with as per article 10.5

6.4

Whereas the the constitution aims to be organized and succinct

Be it resolved that viii be removed from 6.4 g.

6.8

Whereas the duties of the vice president have changed and they are no longer required to sit on the DSU council

Be it resolved that 6.8 be revised to read:

d. Perform additional duties as recommended by the Executive or by the council.

Whereas the VPSL is not currently constitutionally required to sit on the DSU Student life committee

Be it resolved that 6.8 f be added to state:

f. Sit on the Dalhousie Student Union Student Life Committee

9.6

Whereas the the section 9 aims to outline the aims of the meeting in a realistic and clear fashion

Be it resolved that 9.6 c & d are struck from the constitution

10.2

Whereas the budget composition currently has the King’s grant in section 10.2a instead of c

Be it resolved that 10.2 a and C be amended respectively to read:

a. 13% to the Society for events, photocopying and other office and operational expenses of the society.

c. 22% is to be divided among the personal and conference grants at the discretion of the Finance and Grants Committee;

whereas the DSU suggests a 3 month period before cheques are voided, and the constitution does not clearly state this policy

Be it resolved that section 10.8 g be added to state:

g. If the treasurer is not contacted within 3 months after writing a cheque, that cheque is to be voided and the recipient will not be eligible to collect the grant money.

* Motion to accept amendments as stated by Lindsay, second by Isaac, passed
  1. Elections and Installations of Officers
* 2 minutes for speeches and 3 minutes for questions
  + 1. Vice-President of Finance
* Moe Abdelmalek: running for VP finance, currently treasurer for MSSDU, we had a successful financial year, along with Tammy and Kasey, we led the society to double the budget and we had the largest gala, we had clothing sales and pacifico nights, I want to apply these skills form being on this society fr 2 years to DSS. I hope to optimize the budget run it in a good manner. In high school i also had experience in finance I was a minister for a fundraising society - made sure money was counted and all financial transactions, also HRM academics financial officer, and others. As VPFO, I would like to offer a hand to new treasurers, like raph did , who was very helpful to me. I think I have a good understanding and would like to teach others. Would like to expand online submission of audits, and expand personal and conference grants to help the Dalhouse Scientific community
* 3 minutes for questions
* Mel: Raph’s big job is being a parent, reigning us in with spending, so how capable are you
* Moe: we are responsible spenders as is in MSSDU, but I think I am capable of it, I know I had to do it in high school and can do this
* Tora: going into next year is there anything you would like to do that is new or different
* Moe: online submissions easier to keep track of, be environmentally friendly - receive everything online, and streamline process to make it easier for other treasurers
* Lindsay MacCormick: 4th year math and actuarial science student, president of math and stats society, have been treasurer and DSS rep before - being involved with the DSS in the past 2 years has given me all the experience I need to perform this role properly. I understand how to do audits, bank reconciliation etc.. I feel comfortable doing treasurer workshops, and I want to talk to F&G committee to see how we can improve. I am open to suggestions.
* 4 minutes for questions
* Mel: Raph’s big job is being a parent, reigning us in with spending, so how capable are you
* Lindsay: extremely: no problem keeping everything up to date, sending updates
* Tora: to further Mel’s question, I wanted to spend 700$ on stickers, do you have experience setting boundaries you can tell me about
* Lindsay: In the past, we have had issues with people spending money and have had to shut a lot of people down, and I have had no problem letting friends know they are crossing boundaries and they need o not spend as much on things
* Shauna: anything you would like to do differently or improve upon?
* Lindsay: have spreadsheet from the very beginning to see how much you have left, and see if people wanted to grant applications to be anonymous or not, and go based on that
* Motion to go into camera by Adele, second by Tora, passed
* Motion by Howe to go out of camera, second by Tora, passed
* Closed eye vote: one abstention, close margin, congratulations to **Moe**
  + 1. President: brief description by Shauna
* Tammy nominates Lindsay MacCormick, accepts, second by Tora
* Shauna nominates Howe, accepts, second by Vibhu
* Mike nominates Lindsay Conlyn (neuro/psych), she declines as schedule does not permit meetings
* Lindsay Conlyn nominates Gracious, declines
* Running: Lindsay MacCormick, Howe Simpson
* Lindsay MacCormick: I have done a good job as president of my society this year, let's move on to questions
* WHy do you think you have been a good job?
* Lindsay: aside from ratification issues, I feel I have done a good job at keeping everyone on track, etc
* Katie: making the DSS more of a community, how do you want to go about this?
* Lindsay: having 1 rep has helped this, it was too much with 2 people, so having 1 was a good idea, and just by being personable, having people be able to come up a talk, open space
* Mike: based on challenges you have experiences this year, what do you feel skills you have developed you would like to bring
* Lindsay: not being afraid to say no, not trying to please everyone, trying not to freak out when things don’t go the way they are supposed to
* Alex: what brought you back to DSS?  
  Lindsay: I enjoyed DSS meetings, but always been at F&G, I like saying my opinions and listening to others
* Shauna: you sit at the table with chairs of departments in the FoS, do you have experience and how comfortable are you bringing your opinion to older porf who may want to hear it
* Lindsay: no experience with this that I can think of, but I do not doubt my ability to do that, it does not bother me
* Sanda: how would you implement ways in which others can get involved in DSS
* Lindsay: talk to others who want to get involved, it was easy for me, take steps to include them more and talk to as many people as possible, more posters, email, reach students as best as I can
* Howe Simpson: second year on DSS, currently environmental rep, currently exiting president of DUPS. The DSS to me has always been an organization that has helped me out in my society, I can always come to the executive or to council, I knew that was there for me, and that is what I want to bring as President. That's how I would run the role next year, make sure everyone gets the help to run their societies properly. As experience again, second year on DSS< I have also sat in on F&G meeting sall year, I have learnt a lot, listening to the debates, I don’t really give my opinion, I like to listen and find ways to compromise. Which I think is valuable in a leadership position like this. It is never perfect, and it is important to realize you will never have a perfect solution, but you will find the best solution out of everything
* 3 minutes for questions
* Vibhu: as president, what would you do to help with equality, diversity and inclusions and help minority groups in FoS who are not really a part of the faculty and they do not feel welcomed, it is hard questions so do your best
* Howe: keep open lines of communication to science, and the entire student body. It is important in a leadership such as the DSS to listen and hear what the students are saying, especially in groups who feel they are not being heard. Keep this communication open, and make sure people feel comfortable bringing their opinions in meetings/office hours
* Katie: any idea to help increase sense of community in DSS?
* Howe: I will repeat myself a lot, communication is super important. Publicity is good, but important to reach out to all students across campus. Also important during meetings and social events to keep light hearted feel, help people feel welcome. Physics all gets together and we don't share anything else except with Math, but community should come from being light-hearted but being serious when important issues come up
* Raph: lots of competing priority, how do you manage them?
* Howe: I am taking 6 classes, president of physics and sit on this society
* Motion to go into camera by Mel, second by Tora, passed
* Motion to go out of camera by Lindsay, second by Mike, passed
* Vote: Congratulations to Lindsay
  + 1. Chair: description by Kasey
* Lindsay MacCormick nominates Howe, accepts, second by Tora
* Motion to go straight to vote by Tora, second by Isaac, (Howe is OK with this), passed
* Vote: congratulations Howe
  + 1. Vice-President
* Sandra nominates Lindsay Conlyn, accepts, second by Raph
* Tora nominates Alex, accepts, second by Steph
* Lindsay: going into 4th year neuro, sat on DSS for 2 years, lots of communication with neuro and DSS, being chair of nominations committee this year, supervising people, last year I brought this up and everyone laughed, I was head prefect in high school, I enjoyed it, it was great leadership role. What I want to do, a big issue that we encountered was a lack of sense of community, I want to work on building the sense of community not only within the counsellors, but within the campus as well, because there are a lot of people who say they are not in the science society, but they actually are. So i want to work on outreach to make sure all students know what we can do for them. Have fun bonding events, also more events to let people know what we can do for them and they are part of the biggest faculty society on campus
* Keite: you had a lot of experience on DSS, is there anything you learned that you would like to build from or do differently
* Lindsay: support the report was a great campaign, and we didn't see a lot of initiatives, so it was great to see this that they brought this important stuff up and we were here writing letters and nice to see everyone being so committed, so that would be nice
* Vibhu: you want to outreach to a bunch of people, what about specifically minority people
* Lindsay: find out what we can do for them to make them more representative in their society, communicate with them to see how we can support them and make them feel included in our events as well, make campus life better for them and easier to access DSS resources
* Tora: thing work well when people take initiative, do you have any ideas
* Lindsay the outreach into the faculty itself to reach people who don't know us, big push to tell people about what we can do and what we are here for, when we are available, this is important to inform people on
* Krishshain: the younger students are unfamiliar with DSS and having early presence is important, so how do you plan to reach out
* Lindsay: we had FoS orientation, but after that a lot of people lose touch, first year committee reached out, but not only working with first year committee, but making them feel more welcome, because it is hard to get involved in a society, reaching out to residences, with Dal after dark and letting them know we want to support them as first years
* Alex Oprea: 1st year heading into neuro, very involved in DSS this year, had a big role in first year committee, first year face off, besides that I have a lot of experience which has prepared me, student council in high school, led two clubs (jack.org), also been on YWCA and advisory councils, so no stranger to responsibility of VP. Main focus would be to do “we are dal science”, goal would be to share facts and images about connections to science, so that everyone can see we all have something in common but also that we are different and we can celebrate that. In terms of advocating, target first years, because they have an objective view, and as a whole I would like to be enthusiastic and proactive to student issues.
* Katie: do you have any excitation of DSS coming onto first year? How do we improve for first year students
* Alex: I didn't get first year rep, but then I attended meetings, but I felt not needed sometimes, so maybe change meeting structure, but expand everything. We are trying to get people at the beginning and at the end, so I think we should think about how we can engage students throughout the year and make them aware that there are people here that want to hear what you have to say
* Mike: areas of student advocacy you would like to highlight with campaigns next year? Or any ideas of campaigns for next year?
* Alex: I am dal science campaigns which stemmed from me seeing the faculty lacking in supporting student issues for example in “international day of women in science”, this is a big deal but it has been ignored, we could start there but there is so much more to be discussed, such as including minority groups on campus,s o anyone can put forward that they exist and they want people to hear them
* Motion to go into camera by Shauan, second by Howe, passed
* Motion to go out of camera by Howe,second by Raph, passed
* Vote: congratulations to Lindsay
* Motion to make Miek chair, passed
  + 1. Director of Communications: Overview by Adele
* Adele nominated Sean, accepts, second by Tora
* Motion to go straight to voting by Tora, second by Isaac, passed
* Vote: Congratulations Sean
  + 1. Director of Student Life: Overview by Mel
* Motion to make Kasey chair again, passed
* Sean nominates Alex, declines
* Shauna nominates Nicole, declines
* Adele nominates Sandra, declines
* Mike nominates Krishshain, declines
* Shauan nominates Sarah, accepts, second by Mel
* Mel nominates Lucy, declines
* Isaac motions to go straight to voting, second by Lindsay, passed
* Vote: Congratualtions Sarah MacPhee
  + 1. Director of Marketing and Public Relations: Overview by Tora
* Adele nominates Alex, accepts, second by Tora
* Motion to go straight to voting by Lindsay, second by Isaac, passed
* Vote: Congratulations Alex!
  + 1. Senate Rep: Overview by Vibhu
* Isaac nominates Vibhu, accepts, second by Mike
* Isaac motion to go to vote, second by Howe, passed
* Vote: Congratulations Vibhu!
  + 1. DSU representative: can hopefully join DSU council sometime in summer (Katie)
* Lindsay nominates Sandra Sunil, accepts, second by Katie
* Tora nominates Mike, declines as he is graduating
* Motion to go to vote by Mel, second by Lindsay, passed
* Vote: Congratulations Sandra!!!
  1. Disbursement of Honoraria
     1. President: 100% honorarium given
* Everyday business
  + Attended exec meetings
  + Held office hours
  + Attended Council Meetings
  + Attended Faculty Meetings
  + Attended Finance and Grants
  + Drafted emails for the society then sent them to mike
* Other business
  + Helped to support DSS events
  + Helped to coordinate #SUPPORTtheREPORT Campaign
  + Made and Rolled up awards to put them in mugs!!!
    1. Vice-President: 100% honorarium given
* Everyday business
  + Attended exec meetings
  + Held office hours
  + Attended council meetings
  + Attended Curriculum Committee meetings
  + Began disability advocacy with advocacy committee
  + Drafted emails for the society on an ad hoc basis
* Other business
  + Helped to support DSS events
  + Helped to coordinate #SUPPORTtheREPORT Campaign
  + Collaborated with the DSU, DASSS and Faculty of Science
    1. Vice-President of Finance: 100% honorarium given
* Final F&G Meeting
* Office Hours
* Gave out Constituent Society Disbursements (You all can thank me in chocolate)
* More Nominations Committee Stuff (\*tear drop\* That’s it for me, folks <3)
* Worked on Letter of Support for DABS & DAMS
* Other Business (Can’t Stop. Won’t Stop)
  + Helped to support DSS events
  + Helped to support #SUPPORTtheREPORT Campaign
  + Worked with the Director of Communications to Digitize our Grant Application Process
  + Revamped F&G Committees (Grant Presentations rather than speaking aloud)
  + Treasurer Workshop and implemented Treasurer Training for the first time (Not to brag, but…)
    1. Director of Communications: 100% honorarium given
* Everyday Businesses
  + Minutes at council Meetings, executive meetings
  + Email Correspondences:
    - Sent out meeting reminders
    - Shared news/announcements and documents
    - Answered questions/inquiries
  + Maintained email list
  + Council Meetings, executive meetings, office hours
* Other
  + Helped out at Smart is Sexy (tallying), O-week first year event, #Supportthereport
  + Printed roll call, exec review forms, etc..
  + Attended events (gala)
  + Constitution committee
  + Keep records for 3 years/ keep organized
    1. Director of Marketing and Public Affairs: 100% honorarium given
* New DSS Logo
  + Mugs & Stickers
* Support the Report Campaign
* Posters and Social media marketing for all DSS events and campaigns
* Facebook & Instagram giveaways
* Fostered relationships with FoS, DASSS, & DSU marketing teams
* General Exec business
  + 1. Director of Student Life: 100% honorarium given
* Everyday business
  + Attended exc meetings
  + Held office hours
  + Attended council meetings
  + Attended Student Life Committee meetings (once added in January)
  + Held social committee meetings (when planning events)
  + Buying snacks/pizza for meetings, tabling and events in general
* Other business
  + Planned/run table at field party during O-week with Shauna
  + Organized the first year tie dye event during O-week
  + Attended PEO training
  + Organized society expo tables (fall and winter term)
  + Organized food and room booking for #SupportTheReport campaign panel event
  + Planned and organized the masquerade Gala
  + Planned Smart is Sexy trivia night and MC trivia portion
  + Investigated the opportunity to have a Dive-in movie night, but due to timing and scheduling was unfortunately unable to follow through with completion of the event
    1. Chair: 100% honorarium given
* Held Office Hours
* Attended Exec Meetings
* Helped with event set up and take down and participated whenever possible
* Chaired Constitution Committee meeting and wrote amendments
* Helped with various long term events like support the report
* Sat on small FoS committees like excellence in teaching
* Met with individuals to discuss the role of chair
* Chaired Council
* Chaired F&G
* Motion by Shauna to just condense the rest of the meeting, so remove article 6, say everything in question and announcement period, second by Mike, passed

1. **Reports from the Councillors and Standing Committees;**
   1. Finance & Grants
   2. Curriculum Committee
   3. Faculty Council
   4. DABS
   5. DAMS
   6. DAPS
   7. DBSS
   8. DOUGS
   9. DUESA
   10. DUMASS
   11. DUPS
   12. DUUCS
   13. Dawson
   14. EPSS
   15. SIMS
   16. MSSDU
   17. UNS
   18. First Year Rep
   19. DISP Rep
   20. Environmental Affairs Rep
   21. King’s Rep
   22. DSU Rep
   23. Senate Rep
2. **Announcements and Question Period;**

* Howe: 2 meetings ago I was keeping an eye out on clean up NS campaign, sign up started yesterday, so looking for volunteers in May to clean up Dal Campus and surrounding areas (Dal team/DSS/DSU) - contact Howe
* Tora: if you want to put a callout I can post it, or email [dss@dal.ca](mailto:dss@dal.ca)
* Vibhu: question for Katie, when is the rescheduled bylaws meeting
* Katie: bylaw amendments until we have an AGM, it has to be before October, but all amended bylaws are in effect, will be voted on soon
* Katie: a ton of motions the DSU will be voting on,a ll look good, so if you have questions email Katie, code of conduct, statement of office to change for DSU, consultation policy (speaking on behalf of a minority group), and a lot of policies, I will make a blog about it and they all look good to me
* Lindsay: Neuro society AGM on wednesday
* Adele: Update your CCR!!! We are sending in the roster!
* Shauna: I’m assuming this is the last one, big thank you to everyone on council, this has been a wonderful year, and extra big thank you to the exec, it has been wonderful to work with you this year

1. **Notices of Motion;**
2. **Adjournment**

* Motion to adjourn by Mike, second by Raph , passed
* YAYYYYY