

## **Dalhousie Science Society Council Meeting**

4 October 2021, 7-9pm

Student Union Building-Council Chambers (2nd floor boardroom)

Chair: Linh Tran

The Dalhousie Science Society acknowledges that Dalhousie University and the Dalhousie Student Union Building are located on traditional, unceded and unsundered Mi'kma'ki territory. The Dalhousie Science Society seeks to honour the relational treaty process in its programming, events, and meetings.

**1. Roll Call;**

**2. Acceptance of the agenda;**

-Carmen: motion to add Finance agenda to the beginning of the agenda

-seconded

**3. Acceptance of the minutes;**

-accepted

**4. Appointments;**

a. DSS Committees

i. First Year Committee

-motion to open first round, seconded

-Brooke self nominates

-closed

-second round opened

-Allie self nominates

-closed

-third round

-Inaya self nominates

-closed

-Carmen: motions to vote on the group as a whole

-seconded

-vote passes, motion passes, Brooke, Allie and Inaya are all elected to the First Year Committee

ii. Advocacy Committee

-Emma hoping to organize a midterm prep workshop before the winter break

-first round

-Kathleen self nominates

-closed

-second round

-Joyce self nominates

-third round

-closed

-vote passes, Joyce and Kathleen are elected to this committee

iii. STEM Outreach Committee

- Johanna self nominates
- Megan self nominates
- Janini self nominates
- Brooke self nominates
- Linh self nominates
- vote passes, Johanna, Megan, Janini, Brooke, Linh are elected to the STEM outreach committee

iv. Environmental Affairs

- first round
- closed
- second round
  - Carmen self nominates
- closed
- third round
- closed
- vote passes, Carmen is elected to the environmental affairs committee

v. Constitution Committee

- first round
- closed
- second round
  - Luke self nominates
  - Brooke self nominates
- closed
- third round
- closed
- vote passes, Luke and Brooke are elected to the

constitution committee

vi. Nomination Committee

- first round
  - Emma self nominates
- closed
- second round
- closed
- third round
  - Aidan self nominates
- closed
- vote passes, Aidan and Emma are elected to the nomination committee

vii. Executive Review Committee

- first round open
- closed
- second round open
- closed
- third round open
- closed
- table this for later

viii. Scholarship Selection Committee

- first round
  - Inaya self nominates
- closed
- second round
  - Jayden self nominates
- closed
- third round
- closed
- vote passes, Inaya and Jayden elected to the scholarship committee

b. FoS Committees

i. Strategic Enrolment & Management Operational Team (1)

- first round
  - Megan self nominates
- closed
- second round
- closed
- third round
- closed
- vote passes, Megan is elected to the committee

**5. Business of the Executive;**

a. President's report

- served on decanal hiring committee
- served on welcome back committee with the Dean's Office
  - organized some Faculty organization
- attended both in LSC
- ratified society
- registered and attended society fair
- reviewed podcasts for STEM outreach
- attended faculty council
- helped organize course rep program
- chaired AGM
- attended faculty council
- worked with Marissa to create the DSS budget
- emails

b. Vice President's report

- attended society tent
- attended society expo
- attended AGM
- planned research mixer
  - in person
- met with equity rep, discussed advocacy committee

c. Director of Finance's report

- joined the exec at the AGM
- attended AGM
- worked with Carmen to prepare the projected budget
- reviewing documents for the F&G meetings

- set office hours, Monday for 1-2 pm
- d. Director of Communication's report
  - booked rooms for in person council meetings
  - attended society fair
  - reviewed and uploaded AGM meetings to the drive
  - answered emails
  - reviewed and made adjustments to the contact list
- e. Director of Student Life's report
  - interested in mental health events, environmental campaigns/cleanups
  - reviewing past events to bring back
  - preparing for the first social committee
  - reviewing contact lists
  - figuring out office hours
- f. Director of Marketing's report
  - worked on LSC tour video
    - worked on course rep program over the summer
  - attended Dal Science welcome tent
  - attended the society expo
  - archived last years agendas and minutes
  - uploaded AGM agenda and minutes
  - been starting upcoming events on instagram
    - wants to connect with constituents further
- g. Chairperson's Report
  - reviewed Roberts Rules
  - became oriented to the position

### **DSS Budget**

#### -reviewed draft budget

- conference grants -offered to all the D levels, can apply for help with costs with hosting the conference
- personal grants - for mental wellbeing, tech, accommodations if going to a conference
- motion to pass, seconded by Carmen and Emma
- vote passes, budget is approved

### **6. New Business;**

#### a. Counselor Training

#### -reviewed Counselor Training

- official counselor training document will be distributed
- crash course

#### **-roles and responsibilities**

- act in the best interest of your constituency (science students as a whole, and who you are specifically representing)
- liaisons, make sure we hear about the events you're running, bring information from DSS meetings to the D Levels
- consult on the things that are running
- attending bi-weekly meetings

- unable to attend, send an email to [dss@dal.ca](mailto:dss@dal.ca), give info about a proxy
- let us know if you're not feeling well
- do your best to send a proxy
- give an oral update on whats happening within your D level or your committee
- sit on at least one of the sub-committees
- provide feedback and direction on the executive team, executive review
- engage in society discussions
- promote working together in promotions
- Joyce: work together with social media, wants to help promote D level events, Joyce's upcoming events initiative, let her know at least a week before, can help promote
- meeting etiquette**
- be on time
- absence from meeting
- chat before and after meeting
  - social before and after, but not during the meeting
- agenda
  - review agenda prior to meetings
  - get an idea of what's going on, what's expected
- come prepared
  - review agenda
  - know whats to come
  - know the updates for your society
- speak up
  - project voice, be louder
- ask questions
  - participate with discussions
  - if something is not clear, raise your hand and ask for clarification
- if the way we present something isn't clear, the earlier its addressed the better
- keep your mask on
- follow Dal and provincial requirements, keep it going in general
- strike system**
- three strikes
- receive strikes for not fulfilling duties, on the third strike your D level has to attend a F&G meeting and defend why they should still be funded
- strikes:
  - failure to attend meetings
  - send ahead of time or ASAP right after meeting

-failure to provide necessary documents or responses by deadlines

- send D level constitution
- sending audits to VP finance
- failure to meet deadlines (unless

extenuating circumstances)

**-council operations**

- DSU bylaws
- DSU policies
- Roberts Rules
- in order of priority if in conflict

-Robert's Rules

-meeting outlines, approve minutes, go over old business left over from last meetings, presentations, new business, D level/reps reports

-amendments

-amending the agenda, switching things once the agenda has been circles

- proposals
- needs a seconder
- can motion out of a debate
- majority votes

-can motion to extend the debate

-table

-move discussion toward the next meeting, to a later time

-adjourn

-follow points of agenda, come sometimes cut off (immediately interject)

- want clarification, wrong information
- say "point of information"

-order

-Roberts rules aren't being followed

-privilege

-comfort or safety

-voting and elections

-rounds

-nominations

-speeches

-in camera discussion

-vote

b. Research Mixer Updates

-needed a big room- McInnes Room

-the 14th, 6-8 pm

-doors open around 530

-discussions on budgeting, refreshments

-everyone here is representing a constituent society,  
communicate to your society that we are open to having graduate  
students, honours students

-email Emma with questions and info

-not a requirement to attend DSS events, but highly  
encouraged

c. DSS Budget

-moved earlier in the budgement

**7. Reports from the D-Societies and Standing Committees;**

a. Finance & Grants

-Carmen on Marissa's behalf

-first F&G - Oct 18th

b. Environmental Affairs

-met with previous environmental affairs rep

-wants more committee involvement, more members

-wants to do some publicity in the dining halls

c. Curriculum Committee

-faculty of science curriculum committee

-nothing to report

d. First Year Rep

-first years would benefit from more information about how  
the DSS works, what the constituent societies are, how it works

-some infographics, etc

e. DABS

-delivered by Emma

-had a tie-dye event, moved due to rain

-running some initiatives

-give away

-happy to receive any input

-new website up and running

-can submit ideas, comments, concerns, anonymously

f. DAMS

-still electing a first year rep, and a proxy

-having a Halloween social

-surf trip in motion

g. DAPS

-just had AGM last week

-planning an event to get students and profs connected

h. DBSS

-not present

i. DISS

-not present

j. DOUGS

-had an ice cream social

-have an upcoming hike

-looking at creating a professional development training

k. DUESA

-Carmen will deliver

- econ society, meeting with the chair of the department
- have a mailing list for all econ majors, communicate with department what you want sent out, goes out to everyone registered as that major
- also have on uMAX nights, social event
- go to Grawood and hang out, once a month

l. DUMASS

- first meeting this Wednesday
- Halloween activity with chem and physics society

m. DUPS

- had AGM, elected some exec positions
- Halloween event in the works
- November - have a lecture
- social event sometime in November
- starting a basketball team

n. DUUCS

- AGM a few weeks ago
- first event next week, lab coat tie-dye in chem resource room

o. Dawson

- elected council last week, AGM today
- event with environmental society, this weekend, a hike

p. EPSS

- elected a full team of executive
- had AGM last week
- planning a hike

q. SIMS

- had AGM a couple weeks ago
- another meeting soon to get students in contact with faculty

r. MSSDU

- AGM two weeks ago, elected positions
- working on social events
- board room cafe, fundraising for mingle events, movie nights
- VP is working on an event
- planning on doing a professional night
- looking for students or professionals in different fields relating to health, looking for speakers, would be open to med students

s. UNS

- had AGM last week
- working with DAPS to organize a second year mixer with profs

t. King's Rep

- don't have one

u. DSU Rep

- this Thursday, fall DSU AGM, starts at 6 pm



- every Dal student is a general member of DSU
- DSU has a lot of volunteer opportunities
- can assemble, distribute COVID tests

v. Senate Rep

- nothing to report

**8. Announcements and Question Period;**

- Tom, what is the event on October 14th - the researcher mixer
- Kathleen- where will the mixer be - the McInnes room, doors open

530

- Carmen - everyone give their name, their position, add what candy you would want

- motion to close question period, seconded

**9. Notices of Motion;**

**10. Adjournment**

- motion to adjourn meeting, seconded
- vote passes, meeting adjourned